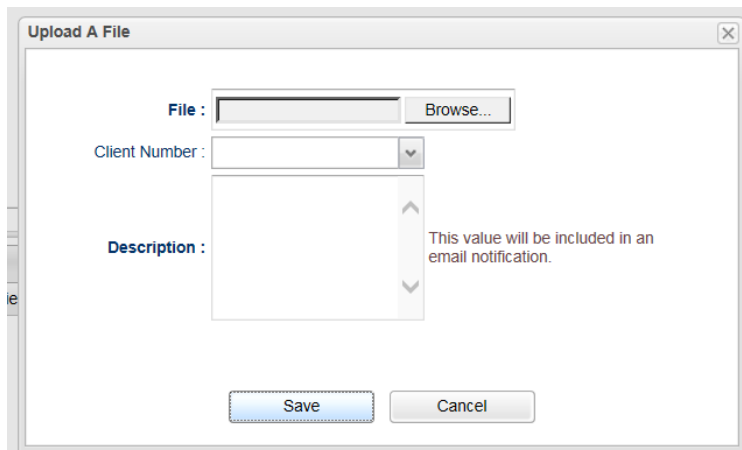
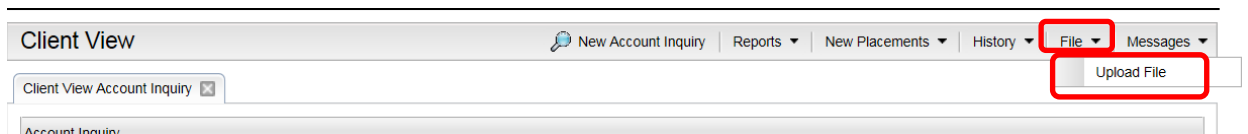




FINANCIAL CREDIT NETWORK®

Directions how to Send/upload client files

- Via File Tab
 - Click upload file
 - Click Browse
 - Find file you would like to upload, click the file and click open
 - Client Number is a drop down arrow
 - If you know which client code you want the file to be listed under click the client code – If you do not this is an optional field so you do not have to choose any
 - Add any notes in the Description field
 - Example – File upload; Itemized statement
 - Click Save and the file has been sent



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